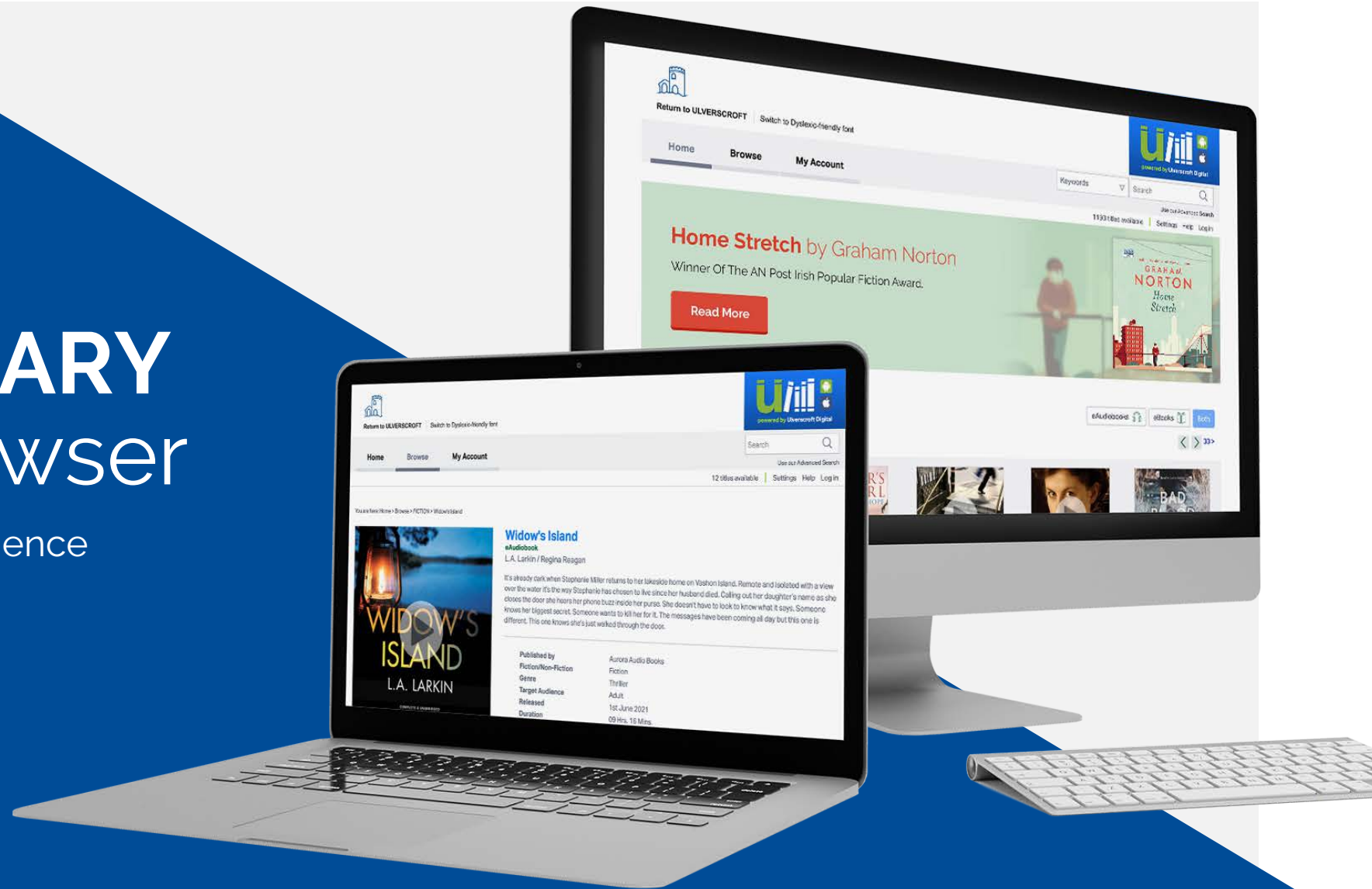




Using uLIBRARY in a web browser

Discover a new way to experience
your favourite books.



uLIBRARY has been developed to be easy to use for any library member. To help with the training process we're pleased to provide this presentation which will explain how to use the browser version of **uLIBRARY**.

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1.0

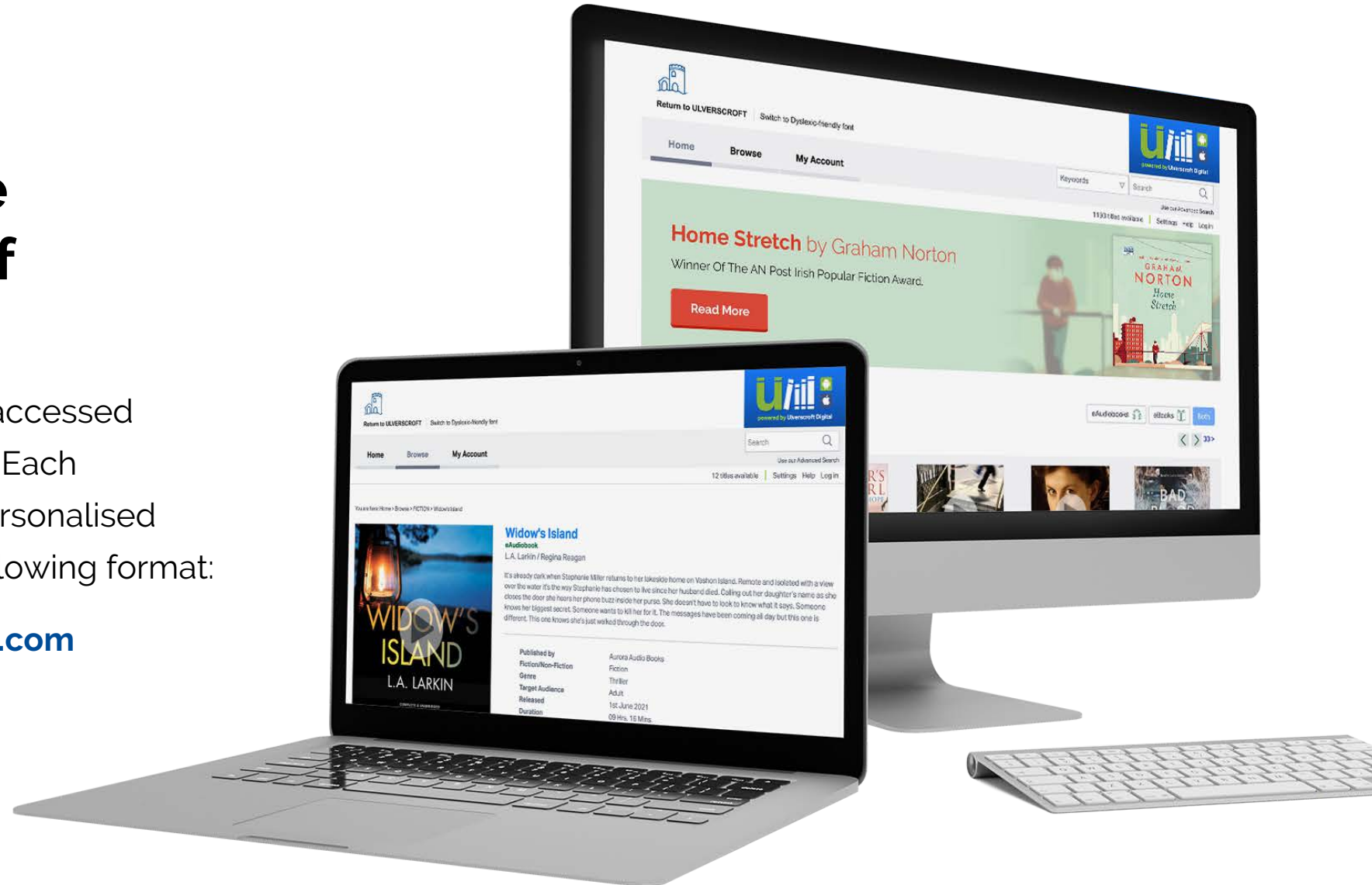
Getting started

1.1

How to access the browser version of uLIBRARY

The **uLIBRARY** platform can be accessed through all major web browsers. Each subscribing library will have a personalised **uLIBRARY** sub-domain in the following format:

libraryname.ulverscroftulibrary.com

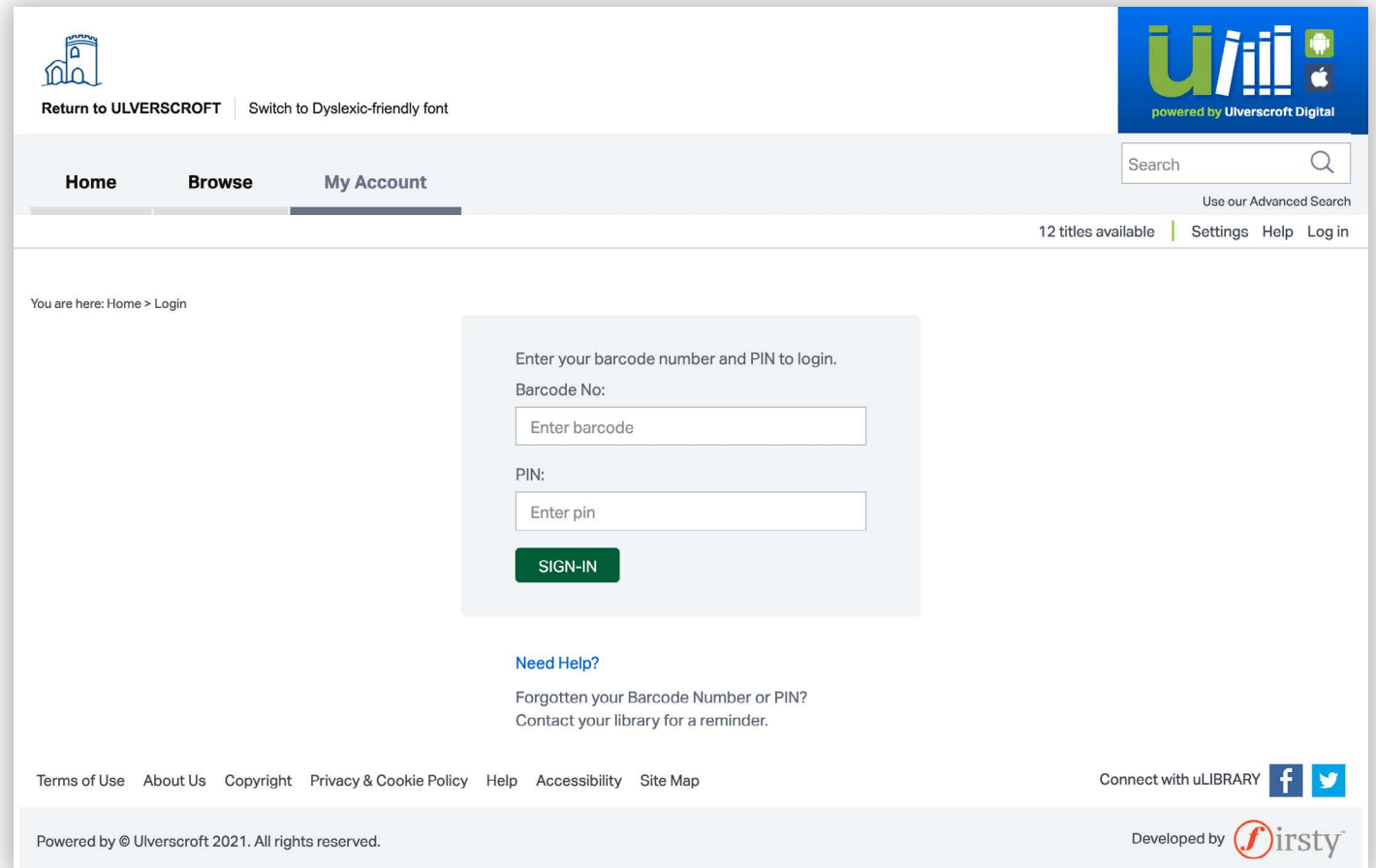


Using the **uLIBRARY** app

1.2

Logging into uLIBRARY

To log into **uLIBRARY**, users need to ensure they first click **Log In** on their library's **uLIBRARY** sub-domain (towards the top right side of the homepage) and, when prompted, enter their **Barcode Number** and **Pin**.



The screenshot shows the uLIBRARY login interface. At the top left, there is a logo and a link to "Return to ULVERSCROFT" with a "Switch to Dyslexic-friendly font" option. The top right features the uLIBRARY logo, "powered by Ulverscroft Digital", and mobile app icons for Android and Apple. A navigation bar includes "Home", "Browse", and "My Account" (which is active). A search bar is present with a "Search" button and a link to "Use our Advanced Search". Below the navigation bar, it indicates "12 titles available" and links for "Settings", "Help", and "Log in". The main content area shows the breadcrumb "You are here: Home > Login" and a login form with the following elements:

- Text: "Enter your barcode number and PIN to login."
- Label: "Barcode No:"
- Input field: "Enter barcode"
- Label: "PIN:"
- Input field: "Enter pin"
- Button: "SIGN-IN"

Below the form, there is a "Need Help?" link and text: "Forgotten your Barcode Number or PIN? Contact your library for a reminder." The footer contains links for "Terms of Use", "About Us", "Copyright", "Privacy & Cookie Policy", "Help", "Accessibility", and "Site Map". It also includes "Connect with uLIBRARY" with Facebook and Twitter icons, and "Powered by © Ulverscroft 2021. All rights reserved." with the "irsty" logo.

Using the **uLIBRARY** app

1.3

My Account

Once logged-in, you will first see your **My Account** portal. From here, users can access their **Loans**, the month's **Book Club** titles, **Reserves***, **History** and **Next Read**.

*Please note the **Reserves** screen will only be shown if your library purchases titles on a one-copy-one-loan model.

The screenshot shows the uLIBRARY website's 'My Account' page. At the top left, there is a logo and a link to 'Return to ULVERSCROFT' with a 'Switch to Dyslexic-friendly font' option. The top right features the uLIBRARY logo, 'powered by Ulverscroft Digital', and mobile app icons for Android and Apple. A navigation bar includes 'Home', 'Browse', and 'My Account' (which is active). Below this, a search bar and a status bar show '507 titles available' and links for 'Settings', 'Help', 'Log out', 'Loans' (3), 'Reserves' (0), and 'Available' (3). The breadcrumb trail reads 'You are here: Home > My Account'. The main navigation menu includes 'Loans', 'Book Clubs', 'Reserves', 'History', and 'Next Read'. The 'eAudiobooks' section is highlighted, displaying three audiobook covers: 'Murder After Midnight' by Lesley Cookman (expires in 14 days), 'Unseen Academicals' by Terry Pratchett / Stephen Briggs (expires in 13 days), and 'Bring up the Bodies' by Hilary Mantel / Julian Rhind Tutt (expires in 0 days). Each title has 'LISTEN' and 'RETURN' buttons, with 'EXTEND' for the third title. A red arrow points from a text box to the 'Bring up the Bodies' title.

From here, users can access their **Loans**, the month's **Book Club** titles, **Reserves***, **History** and **Next Read**.

2.0

Searching and Browsing

How to find a title, author and more

2.1 How to search

There are two search functions on the browser version of **uLIBRARY**: a **Quick Search** and an **Advanced Search**.

The screenshot displays the uLIBRARY website interface. At the top left, there is a logo and navigation links: "Return to ULVERSCROFT" and "Switch to Dyslexic-friendly font". The top right corner features the uLIBRARY logo, which includes the text "powered by Ulverscroft Digital" and icons for mobile devices. Below the logo is a search bar with the text "Search" and a magnifying glass icon. To the right of the search bar, there are links for "Use our Advanced Search", "12 titles available", "Settings", "Help", and "Log in". The main content area shows a breadcrumb trail "You are here: Home > Advanced Search" and a search form with the following fields: "Title", "Author", "Narrator", "Genre" (with a dropdown menu set to "All"), and "Availability" (with a dropdown menu set to "All"). A green "SEARCH" button is located below the form. At the bottom of the page, there are links for "Terms of Use", "About Us", "Copyright", "Privacy & Cookie Policy", "Help", "Accessibility", and "Site Map". The footer includes the text "Powered by © Ulverscroft 2021. All rights reserved." and "Developed by firsty".

The **Quick Search** bar can be found at the top right-hand corner of the webpage. Users can search a specific **author** or **title** and find a list of results that fit their search criteria.

In the **Advanced Search** users can search for a **title**, **author** and **narrator**, genre and if the title is available.

2.1 How to browse

The **Browse** screen can be accessed by hovering the cursor over the **Browse** tab.

Hover over the **Browse** tab.

From here you can select titles based on **Audience**, **Availability**, **Genre** and **Themes**. Themes are made up of recommended titles from popular genres.

Return to ULVERSCROFT | Switch to Dyslexic-friendly font

Home **Browse** My Account

Search

Use our Advanced Search

eAudiobooks

Audience

- Adult
- Young Adult
- Children

Availability

- Available
- On Loan

Genre

- FICTION
- Adventure/Suspense
- Classic
- Crime
- Family Saga
- Fantasy
- General Fiction
- Historical Romance
- Horror
- Medical Romance
- Mystery
- Romance
- Romantic Suspense
- Suspense

Themes

- Science Fiction
- Thriller
- War
- Western
- NONFICTION
- Autobiography
- Biography
- General NonFiction
- History
- Nature
- Travel
- True Crime
- War

Themes

- Featured
- Latest Additions
- Most Borrowed
- Family Saga
- General Fiction
- Mystery/Thriller
- Non-Fiction
- Romance

NEXT LISTEN

Jessica Redland
All You Need is Love

All You Need Is Love
Jessica Redland / Lucy Brownhill & Gareth Bennett-Ryan

When you've loved and lost, how do you find the strength to let love in again? Jemma thinks she's fo..

[READ MORE](#)

Terms of Use | About Us | Copyright | Privacy & Cookie Policy | Help | Accessibility | Site Map

Connect with uLIBRARY [f](#) [t](#)

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Developed by [f](#)irsty

3.0

eAudiobooks

Enjoy titles at your own pace

3.1

Borrowing eAudiobooks

Once you've selected an eAudiobook you can click the title to discover more information about your choice. From the **Title Screen** you can read the synopsis, listen to a preview and **Borrow** the title.

Once you've clicked Borrow, you will be asked to accept **uLIBRARY's** terms of use. Once accepted you will be asked for confirmation on your loan.

Using the **uLIBRARY** app

The screenshot shows the uLIBRARY app interface for the eAudiobook 'Nancy Business' by R.W.R. McDonald. The page features a navigation bar with 'Home', 'Browse', and 'My Account' options. A search bar is located in the top right corner. The main content area displays the book cover, which includes a play button icon. Below the cover are two buttons: 'BORROW' (highlighted with a red box and arrow) and 'SHARE'. To the right of the cover is a synopsis of the book. Below the synopsis is a table with book details:

Published by	Aurora Audio Books
Fiction/Non-Fiction	Fiction
Genre	Mystery
	Adult
	1st July 2021
	10 Hrs. 55 Mins.
	9781787827837

At the bottom of the page, there is a red box containing the text 'Borrow the title.' with an arrow pointing to the 'BORROW' button. Another red box contains the text 'Listen to a preview' with an arrow pointing to the play button on the book cover.

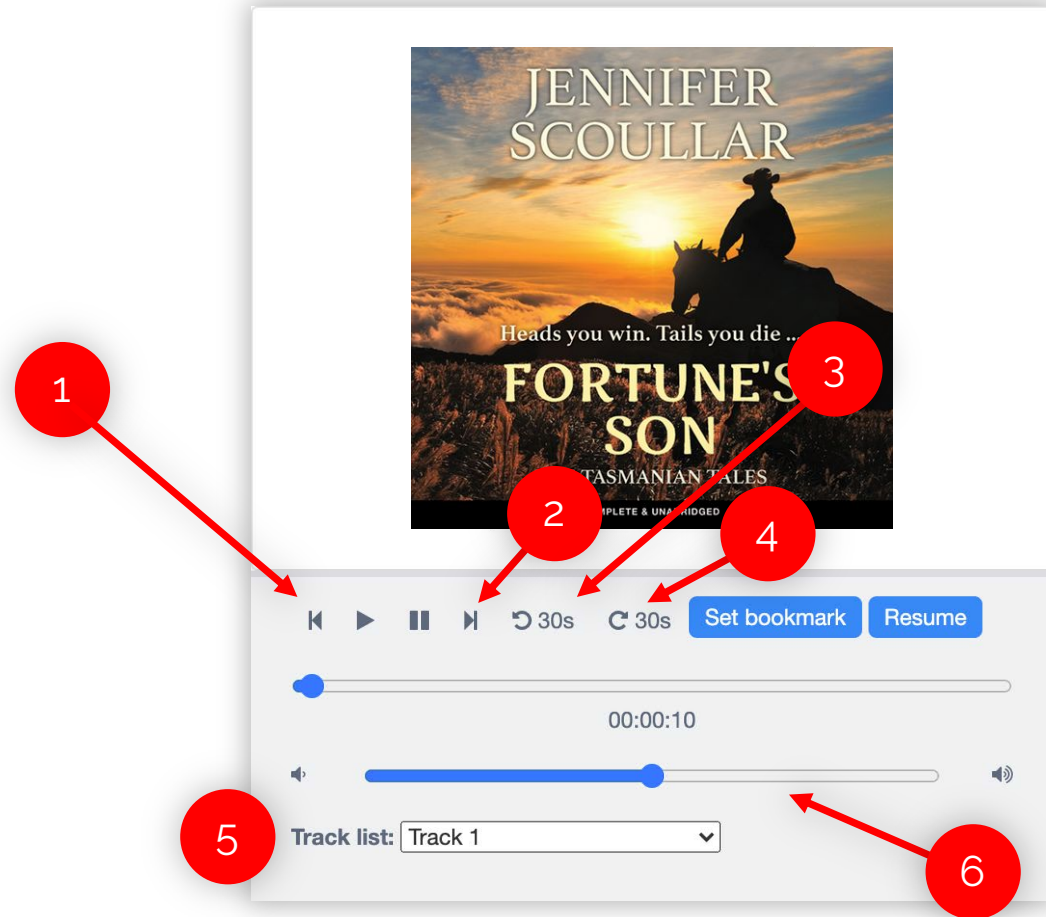
3.2

Using the web player

Once you've confirmed your loan, your title will begin playing automatically. From within the **uLIBRARY** web player you can listen to the title your own way.

You can change chapters with the rewind (1) and fast forward (2) buttons as well as move the recording backwards by 30 seconds (3) or forwards by 30 seconds (4).

You can also select individual chapters with the Track List dropdown (5) which can be found below the volume slider (6).



4.0

eBooks

Read your own way

4.1

Borrowing eBooks

Once you've selected an eBook you click the title to discover more information about your choice.

From the **Title Screen** you can read the synopsis and **Borrow** or **Reserve** the title, depending on availability.

Once you've clicked **Borrow**, you will be asked to accept **uLIBRARY's** terms of use. Once accepted you will be asked for confirmation on your loan.

Using the **uLIBRARY** app

Return to ULVERSCROFT | Switch to Dyslexic-friendly font

powered by Ulverscroft Digital

Home Browse My Account

Search

Use our Advanced Search

562 titles available | Settings Help Log out | Loans 0 | 3 Reserves 0 | 0 Available 5 | 2

You are here: Home > Browse > Out of Range

Out of Range
eBook
C.J. Box

'Solid-gold A-list must-read'
LEE CHILD

OUT OF RANGE
C.J. BOX

A good friend and fellow game warden has killed himself, and Joe Pickett's been chosen to temporarily run his district. But Jackson, Wyoming, is a far cry from Joe's hometown of Saddlestring - and it doesn't help that now Joe feels compelled to investigate the circumstances surrounding his friend's suicide. But as he comes closer to the truth, the more his own life spirals out of control - and he realizes that if he isn't careful, he may be Jackson's next victim...

Published by	EBOOKS
Fiction/Non-Fiction	Fiction
Genre	General Fiction
Target Audience	Adult
Released	1st June 2011
Pages	384
ISBN	9780857891860

PREVIEW BORROW SHARE

From the **Title Screen** you can read the synopsis and **Borrow** or **Reserve** the title, depending on availability.

4.2

Reserving eBooks

If the eBook is currently in use by another user, the **Borrow** button will be replaced with **Reserve**.

Once clicked and confirmed, the title will be added to the **Reserves** tab on the **My Account** screen.

From here you can see when the title will become available.

The screenshot shows the uLIBRARY app interface. At the top, there is a navigation bar with 'Home', 'Browse', and 'My Account' tabs. The 'My Account' tab is selected. Below the navigation bar, there is a search bar and a status bar showing '562 titles available', 'Settings', 'Help', 'Log out', 'Loans 0', 'Reserves 0', and 'Available 5'. The main content area shows the 'My Account' page with a breadcrumb 'You are here: Home > My Account'. There are four tabs: 'Loans', 'Book Clubs', 'Reserves', and 'History'. The 'Reserves' tab is highlighted with a red box and an arrow pointing to it from a text box that says 'Click the Reserves tab from the My Account page.' Below the tabs, there are sections for 'eAudiobooks' and 'eBooks'. The 'eBooks' section shows a reservation for the eBook 'Callisto' by Torsten Krol, with a 'CANCEL' button and the text 'Available 22nd October 2021'. A red box and arrow point to this reservation with the text 'From here you can see when the title will become available.'

4.3

Extending an eBook

When an eBook loan is close to expiring the **Extend** button will appear.

Once clicked, you will be asked to confirm the extension and then confirm whether you would like to receive a notification when the loan is about to expire.

The screenshot shows the uLIBRARY app interface. At the top, there is a navigation bar with 'Home', 'Browse', and 'My Account' tabs. Below this, a search bar and a status bar indicate '562 titles available' and provide links for 'Settings', 'Help', 'Log out', 'Loans', 'Reserves', and 'Available'. The main content area is titled 'You are here: Home > My Account' and features sub-tabs for 'Loans', 'Book Clubs', 'Reserves', 'History', and 'Next Read'. Under the 'Loans' tab, there are sections for 'eAudiobooks' (with a note 'You have no current reservations.') and 'eBooks'. Two eBooks are listed: 'Out of Range' by C.J. Box and 'Alif The Unseen' by G. Willow Wilson. Both eBooks have 'READ', 'RETURN', and 'EXTEND' buttons. A red arrow points to the 'EXTEND' button for 'Alif The Unseen', which is enclosed in a red box. A text box next to the arrow contains the text: 'When an eBook loan is close to expiring the **Extend** button will appear.'

4.4

Downloading the uLIBRARY eBook Reader

Once you've confirmed your loan, the eBook will be added to the **uLIBRARY eBook Reader**.

If you have not downloaded a **uLIBRARY eBook** before you will need to download the **uLIBRARY eBook Reader**, which you can do by clicking the **Download uLIBRARY Reader** button on the title details screen.

To read on your Mac computer

First Loan only

1. Download our uLibraryReader on your computer.
2. Double click the .dmg file and when the Installer opens, drag the uLibraryReader icon to the Applications folder.
3. Click on the uLibraryReader icon in Applications, and log in by selecting your library and entering your library barcode and pin. Your eBook loan(s) will automatically appear.
4. If you see the message "uLibraryReader can't be opened because it is from an unidentified developer", please go to System Preferences > Security & Privacy > General and click 'Open Anyway' to allow the app. Then click 'Open' in response to the message 'Are you sure you want to open this application?'

Subsequent loans

Go to our uLibraryReader on your computer, select your library and log in with your library barcode and pin. Your eBook loan(s) will automatically appear.

Download uLibraryReader [Download icon]

To read on your smartphone or tablet

Before reading your eBook you will need our mobile app installed on your smartphone or tablet. [Google Play (Android users), [App Store (iOS users)]]

After clicking **Read** on a title, you will be prompted to download the **uLIBRARY eBook Reader**.

Using the uLIBRARY eBook Reader

To login to the eBook Reader you must first select your library and then enter your library **barcode** and **pin**. Your eBook loan(s) will automatically appear.

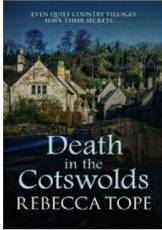

Once successfully logged in, you will see your borrowed titles in the **My eBook Loans** section. Click **Download** to add them to the eBook Reader and click the book to begin reading.

LOANS REFRESH LOGOUT


My Downloaded Books

No books downloaded

My eBook Loans

 <p>Death In The Cotswolds Rebecca Tope Expires on 21/10/2021 DOWNLOAD</p>	 <p>Slide Ken Bruen Expires on 21/10/2021 DOWNLOAD</p>
--	--

Click **Download** to add them to the Reader and click the book to begin reading.

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If you are prompted by **Microsoft Defender SmartScreen** (or a different firewall), please confirm you would like to install the **uLIBRARY Reader**.

For **Windows Defender**, click 'More info' followed by 'Run anyway'.

Once downloaded, click on the **uLibrary Reader** icon in **Applications**.

4.6

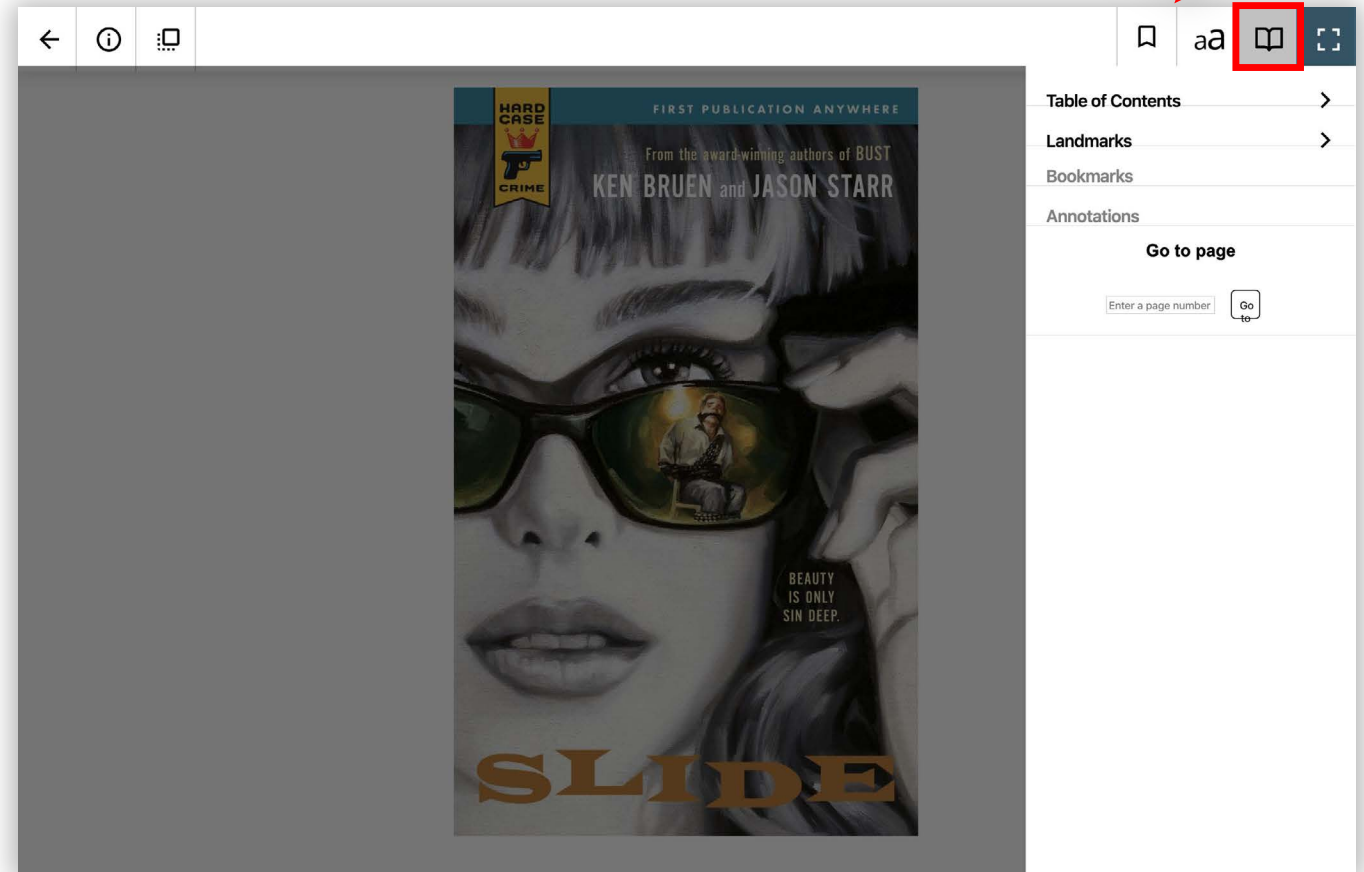
Table of Contents

From the **Table Of Contents** you can switch between chapters with ease.

To open the contents menu click the **book icon** in the top right hand corner of the screen. From here you can also search for a specific page, or go directly to any bookmarks you've made within the book.

To set a bookmark just tap the **bookmark icon** when on the page you wish to mark. You can change the name of the bookmark via the pencil icon on the **Bookmarks** section of the **Table of Contents**.

To open the contents menu click the **book icon** in the top right hand corner of the screen.

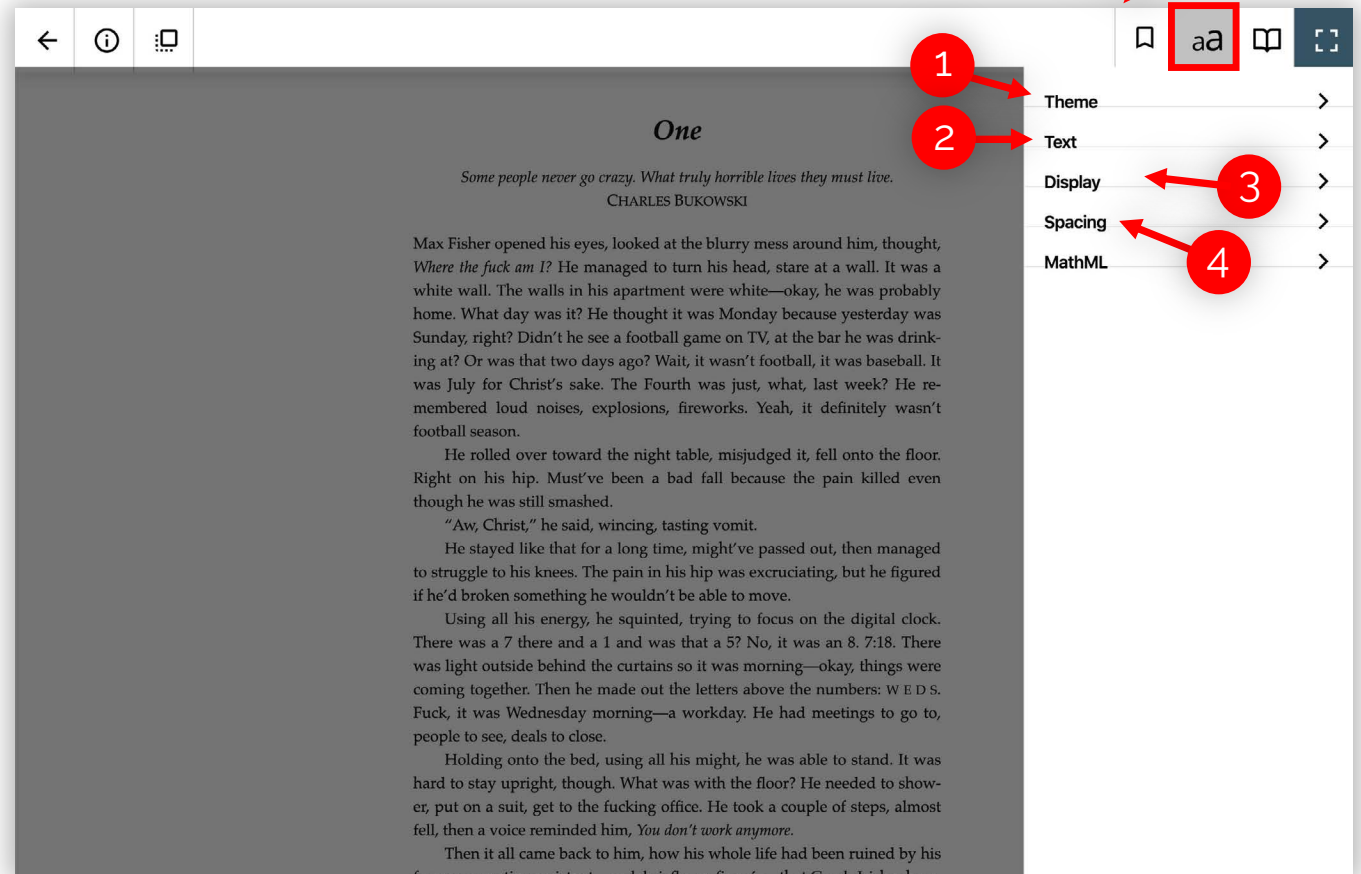


4.7

Read your own way

By clicking the **aa** icon you can change the **background colour (1)**, the **font size (2)**, **how the text is displayed (3)** and the **spacing of the text (4)**.

To open the contents menu click the **book icon** in the top right hand corner of the screen.



5.0

Hints & Tips

5.1 Making the most of uLIBRARY

We're always happy to help new and existing users and so have implemented a number of different ways to learn how to use the app:

- The **uLIBRARY** platform includes automatic synchronisation, which allows users to switch between using the browser and app version without losing your place.
- With our automatic bookmarking function you'll never lose your place again.
- Video tutorials are available from www.ulibrary.net/how-it-works.
- Printable resources featuring our 6 step plan.
- Get further help by clicking **Send feedback** within the app to directly email the **uLIBRARY Technical Support Team** at digital@ulverscroft.co.uk.

The screenshot shows the uLIBRARY website's 'How It Works' page. The navigation bar includes links for 'About', 'How It Works', 'Book Clubs', 'FAQs', 'Resources', 'Social', and an 'Update' button. The main content area is titled 'How It Works' and features a breadcrumb trail: 'Homepage > How It Works > Video Tutorials'. Below this, a section titled 'Video Tutorials' states: 'Our handy video tutorial guides will help you get to grips with using uLIBRARY.' The page displays five video tutorial thumbnails, each with a play button icon and a title:

- First time using the App**: This demonstration is carried out on an iPad. Other devices may vary slightly.
- Searching uLIBRARY in a web browser**: Presented by Lesley-Anne Winick.
- Searching uLIBRARY using the App (uSEARCH)**: This demonstration is carried out on an iPad. Other devices may vary slightly.
- Borrowing Audiobooks On uLIBRARY (uLISTEN)**: This demonstration is carried out on an iPad. Other devices may vary slightly.
- Borrowing eBooks On uLIBRARY (uREAD)**: This demonstration is carried out on an iPad. Other devices may vary slightly.

5.2

How to access Book Clubs

You can listen to each month's **Bookworms Book Club** and **Talking Books Book Club** within the **Book Clubs** tab on the **My Account** screen.

Click **Listen** to launch the in-browser player for that month's selection and begin listening to the title. The title will only be active within the **Book Club** tab for that month.

Please note, listening to a Book Club title will not reduce the user's number of available loans.

Using the **uLIBRARY** app

Return to ULVERSCROFT | Switch to Dyslexic-friendly font

powered by Ulverscroft Digital

Home Browse My Account

Search

Use our Advanced Search

507 titles available | Settings Help Log out | Loans 3 | 0 Reserves 0 | 0 Available 3 | 0

You are here: Home > My Account

Loans **Book Clubs** Reserves History Next Read

BOOKWORMS BOOK CLUB

Gaslight
Audiobook
Eloise Williams

All Nansi knows is that her mother disappeared on the day she was fished out of Cardiff docks. With no other family to turn to she works at the Empire Theatre trying to earn enough money to hire a detective to find her mother. Everything changes when Constance and Violet join the theatre. Nansi is forced to be part of Violet's crooked psychic act. But it's when Constance recognises her and realises who her mother must be that Nansi's world is turned upside down forever.

Published by	DL-OAKCH
Fiction/Non-Fiction	Fiction
Genre	General Fiction
Target Audience	Children
Released	1st January 2019
Duration	04:00:10
ISBN	9781787713635

TALKING BOOKS BOOK CLUB

A Lesson in Dying
Audiobook
Ann Cleeves

Who hanged the headmaster in the playground on the night of the school Hallowe'en Party? Almost everyone in Heppleburn either hated or feared the viper-tongued Harold Medburn. Inspector Ramsay is convinced it was the headmaster's enigmatic wife but Jack Robson school governor and caretaker is determined to prove her innocence. With the help of his restless enthusiastic daughter Patty Jack digs into the secrets of Heppleburn and uncovers a cesspit - of lies adultery blackmail and madness.

5.3 Email updates

Receive our email updates

You can keep up-to-date on your loans by entering your email into the **Account Details** screen within the **Settings** tab.

Any email address used for this goes into a secure database, with all emails sent automatically to ensure no data can be misused. In compliance with GDPR rules in Europe, data may be removed from our system upon request.

